

Making a safeguarding referral

Please use the following contact details to seek advice or to refer your concern regarding a child or young person in your care:

Call 0207 361 3013 on weekdays 9am–5pm weekdays.

Or outside these times the Emergency Duty Team on 0207 373 2227

Email: socialservices@rbkc.gov.uk

Safeguarding referrals pathway

Please access here the [safeguarding referral flowchart](#)

Note: For safeguarding advice or referrals for a child/ young person living outside of the Kensington and Chelsea area, please contact the Local Authority where the child resides.

LADO Kensington and Chelsea

For advice concerning an allegation against a professional or volunteer please contact the Local Authority Designated Officer - LADO:

Tel: 020 7361 3013 and ask to speak to the Duty LADO. Please also complete a [LADO referral form](#). Instructions to fill in the form can be found [here](#).

For further information on the LADO and making a referral please visit the [Local Safeguarding Children Partnership LADO page](#).

Email: KCLADO.enquiries@rbkc.gov.uk

Useful contacts:

NSPCC: 0808 800 5000

OFSTED: 0300 123 1231

Emergency police: 999

Non-emergency police: 101

Government helpline for extremism concerns: 0800 789 321

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RBKC OSC Referral



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Safeguarding Referral Pathway

Record the concern

Decision: Contact Police if child is in immediate danger of sexual abuse or death CALL 101 / 999

Decision: to continue to monitor the concern and child

DSL create file for child and all incidents are reported and reviewed by DSL and DDSL regularly

DSL to discuss concerns with parents or refer to Children Social Care if further disclosures are made or behaviours / unexplained injuries warrant it

Give your written concern to your Designated Safeguarding Lead (DSL)
Designated Safeguarding Lead reviews concern and will take necessary steps

Decision: to refer concern to Children's Social Care

RBKC Telephone: 020 7361 3013
Out of Hours Emergency Team: 020 7373 2227
Email: socialservices@rbkc.gov.uk

Decision: to discuss concern with parents

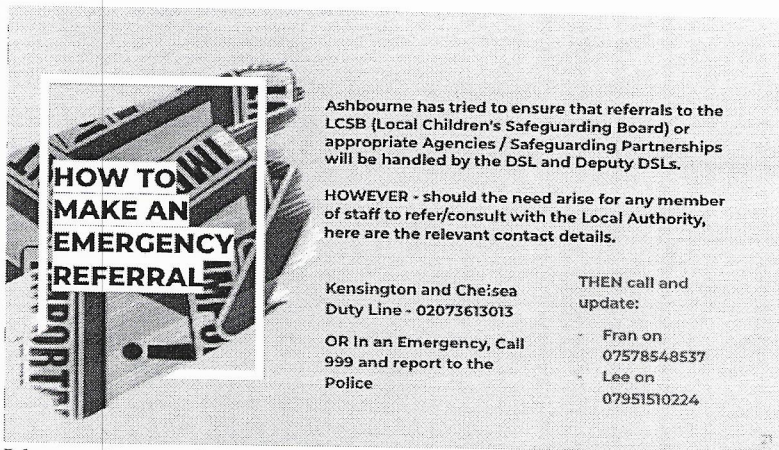
DSL will decide whether to monitor child or refer to social services

WCC Telephone Weekdays 9 –5pm: 020 7641 4000
Outside of these times the Emergency Duty Team on: 020 7641 2388
Email: accesschildrenservices@westminster.gov.uk

On Tue, Nov 8, 2022 at 4:13 PM Frances Burns <frances.burns@ashbournecollege.co.uk> wrote:
Hi Mike,

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As requested, here is the copy of the slide:



I have also copied out the text more clearly below:

MAKING AN EMERGENCY REFERRAL

Ashbourne has tried to ensure that referrals to the LCSB (Local Children's Safeguarding Board) or appropriate Agencies / Safeguarding Partnerships will be handled by the DSL and Deputy DSLs.

HOWEVER - should the need arise for any member of staff to refer/consult with the Local Authority, here are the relevant contact details.

Kensington and Chelsea Duty Line - 02073613013

OR In an Emergency, Call 999 and report to the Police

THEN call and update:

- **Fran on 07578548537**
- **Lee on 07951510224**

Warm regards,

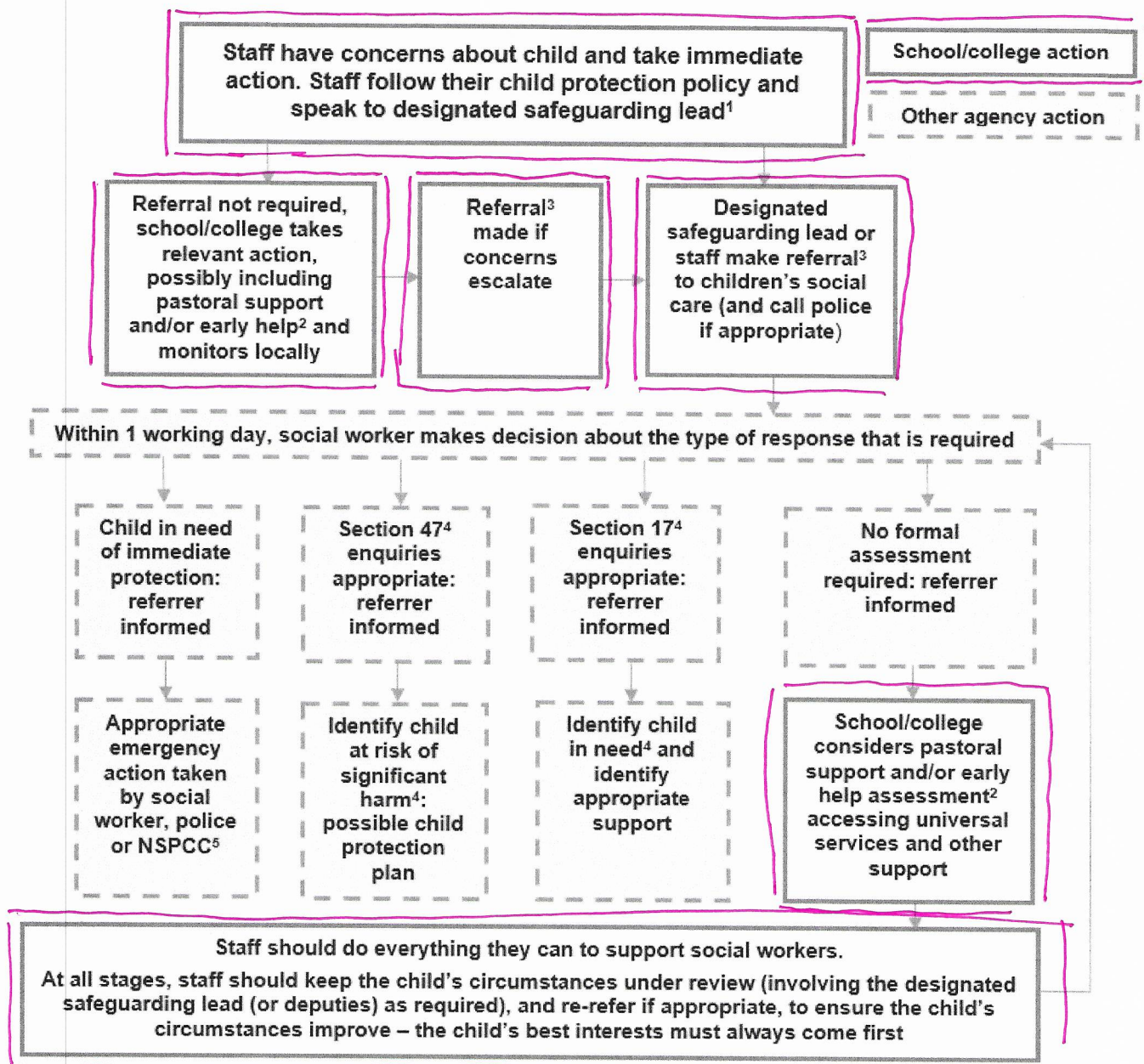
**Fran Burns
Designated Safeguarding Lead (DSL)
Ashbourne College
17, Old Court Place
London W8 4PL**

TEL: 0207 937 3858

OR

Safeguarding Phone: 07578 548537

Actions where there are concerns about a child



¹ In cases which also involve a concern or an allegation of abuse against a staff member, see Part four of this guidance.

² Early help means providing support as soon as a problem emerges at any point in a child's life. Where a child would benefit from co-ordinated early help, an early help inter-agency assessment should be arranged. Chapter one of Working Together to Safeguard Children provides detailed guidance on the early help process.

³ Referrals should follow the process set out in the local threshold document and local protocol for assessment. Chapter one of Working Together to Safeguard Children.

⁴ Under the Children Act 1989, local authorities are required to provide services for children in need for the purposes of safeguarding and promoting their welfare. Children in need may be assessed under section 17 of the Children Act 1989. Under section 47 of the Children Act 1989, where a local authority has reasonable cause to suspect that a child is suffering or likely to suffer significant harm, it has a duty to make enquiries to decide whether to take action to safeguard or promote the child's welfare. Full details are in Chapter one of Working Together to Safeguard Children.

⁵ This could include applying for an Emergency Protection Order (EPO).